

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

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Organisation	Wiltshire Music Centre
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2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£1,500
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	✓

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Celebrating Age Wiltshire (CAW)

6. Project summary: (100 words maximum)

CAW Partnership, led by Wiltshire Music Centre, is entering into its 3rd year delivering a programme of arts, cultural & heritage activity in 6 of Wiltshire's community areas. The Project Development Worker (PDW) has curated a programme of work in each community in consultation

with the CEMs, Older People's Champions, older people's services, activity providers and charities. The multi arts and heritage programme involves regular monthly activity in local community settings, village halls and library hubs. We are seeking a small contribution from each Area Board where activity is taking place for the 3rd year of the project.

7. Which Area Board are you applying to?

Corsham

8. What is the Post Code of the place where your project is taking place?

SN13 9DN, SN13 9HX, SN13 8NX, SN15
2LQ, SN14 8DU

9. Please insert a tick against the themes which best describe your project:

Intergenerational

Older people support / activities

Carers support / activities

Promoting physical and mental wellbeing

Combating social isolation

Promoting cohesive / resilient communities

Arts, craft and culture

Safer communities

Heritage, history and architecture

Inclusion, diversity and community spirit

Environment, recycling and green initiatives

Sport, play and recreation

Transport

Technology and digital literacy

Other, please specify

10. About your project

Please tell us about your project (a strong application will address all of the following)

(a) How does your project support local needs and priorities?

CAW delivers high quality arts, culture and heritage activity for older people in their own community settings during daylight hours. The partnership includes Wiltshire Council Library Service, as well as Age UK and Wiltshire's cultural organisations.

In the first year of the project the PDW consulted with local community workers, guests in day centres, sheltered housing residents and community group members to discover what older people wanted from the programme and the type of arts activity in which they wished to participate and attend. Bringing isolated people together to engage with the arts and be uplifted through creative activity, whilst socialising with others is at the heart of the project. In this way CAW is focussing on the priorities of the HWB group and Our Community Matters.

We have chosen several venues in order to reach very local communities. In the 3rd year we will be consolidating these venues to those most suited to continue delivery beyond year 3 of the project.

(b) How many older people/carers do you expect to benefit from your project?

Each event has so far attracted between 30 – 50 people, but some are more intimate events, which are more conducive to small participant numbers. Some people have attended more than one event. We are keeping activity local, so it is accessible to those within that community.

(c) How will you encourage volunteering and community involvement?

The PDW is working with the CEM and OP Champion to identify how best to access those in need in Corsham and surrounding villages. Events are arranged when possible, around existing voluntary and community groups to support their programmes and continuation. Publicity for all events goes to a wide range of stakeholders and groups, who encourage their local community to attend. GP surgery care co-ordinators refer patients to suitable events and volunteer drivers offer to bring neighbours, friends and family.

(d) How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

For the first 2 years of the project, events and activity have been free of charge to open the project to all. In year 3 there is scope to introduce a small charge for certain events for those who can afford it to ensure sustainability. Events and activity take place locally and in the daytime, to ensure vulnerable people can attend, without travelling too far, or going out at night. We are working with Link schemes and volunteers to drive isolated people to events where possible.

(e) How will you work with other community partners?

The PDW will continue to work with the CEMS and OP Champions to link up with community partners. As more people hear about the project, more links have been made and further activity will be planned with communities. In the Corsham area we have and continue to work with Lacock, Box, Neston and Colerne as well as central Corsham. Intergenerational events also include school children, which provides a special interaction between young and old in the community.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.

- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The CEO at Wiltshire Music Centre is responsible for safeguarding and the PDW is following the WMC Safeguarding Policy. All staff and artists leading sessions are DBS checked and risk assessments are carried out at all venues.

WMC is a professional arts organisation with a Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the young, old and vulnerable people it works with all year round. WMC has been delivering this sort of work for 20 years and is very experienced in all aspects of safeguarding.

12. Monitoring your project.

How will you know if your project has been successful?

In the first phase of the project, the PDW used a simple evaluation card at all events, which asked participants how they felt after attending the event, and what other arts activity they would like to participate in. With the results of this feedback, phase 2 was carried out, organising events linked to requests from the initial evaluation. In phase 3 a formal evaluation will be carried out from an independent evaluator.

Quotes from Corsham participants after attending CAW events:

“Happy – the world looks good.” “Happy and smiley, a really good afternoon’s entertainment”, “Nostalgic”, “Uplifted”.

Email from participant:

On behalf of the Box Methodist Church, I should like to thank you and your colleague for coming along to lead a Circle Dancing session this morning.

Everyone in attendance has remarked on your service to the group, outlined in your attentiveness to the needs of each member, your sensitivity to the aims of the morning...and for fulfilling the aims, in our opinion, by your work ethic, your gentle approach, and your awareness of each members dignity. We all had good fun and fellowship; all due to a job so well done by both of you; to whom we are indebted. Very many thanks once again!

Regular reporting is carried out to Arts Council England and collating *Most Significant Change Stories* is the method of evaluation for all National Celebrating Age funded projects.

“I didn’t expect to see the sheer joy people are showing around having an event put on regularly for them.” (Corsham CEM)

13.If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

CAW partners are all committed to continuing beyond Year 3 of the project and the formal Evaluation carried out this year will support further funding applications for the future. The PDW is forming a data base of local artists for groups to continue working with and Arts organisations are developing models for future engagement with participants at their venues. The introduction of

small charges in Year 3 will help ease people into paying/donations for events, to help sustain the project for the future.

14.If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

The overall CAW project costs £201,991 over 3 years. This represents a leverage value for the Area Board of 45 times if funding is provided over the 3 year period.

15.Finance

(a) Either - Your Organisations Finance

Your latest accounts: Month: March **Year:** 2018
Total Income: £1,174,229
Total Expenditure : £1,039,438
Surplus/deficit : £118,928
Free reserves currently held: £239,171
(money not committed to other projects/operating costs)

Why can't you fund this project from your reserves?

This is an Arts Council England funded project involving a range of partners: Wiltshire Library Service, 3 major arts organisations in the county (WMC, The Pound and Wiltshire Creative), Community First, Age UK and Wiltshire Museum and Salisbury Museum. All partners are supporting the project with facilities and/or tickets for events and community resource involvement.

(b) Or - We are a small community group and do not have annual accounts or it is our first year (please tick if this applies to you)

(c) Please detail your project finance (if your organisation reclaims VAT please exclude VAT from the project costs)

Planned project costs		Planned income	
Project Development Worker	50260	Event tickets donation	48000
Travel/Exp	6870	Office provision	3060
Office costs	7172	Space provision	18000
Marketing	2948	Other Area Boards	25500
Activity delivery	60000	Arts Council Grant	99931
Event tickets	48000	Participation	6000
Space hire	18000		

Management	8742		
Total	£201992	Total	£200491

16. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts**

Constitution:

I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

I confirm that the information on this form is correct, any award received will be spent on the activities specified.